

ACCOUNTING SERVICES.

Calculate quarterly NAV (frequency may vary)

✓

Maintain general ledger

✓

Calculate expense accruals

✓

Allocate profits and losses

✓

Calculate management & performance fees

✓

Distribution waterfall administration

✓

Capital calls and distributions

✓

Record investment valuations

✓

Property / LLC level accounting and reconciliations

✓

INVESTOR SERVICES.

Maintain investor registers & standing data

✓

Prepare and issue contract notes

✓

Process sub/red/transfer documents

✓

AML/KYC compliance (as needed)

✓

Investor statement distribution

✓

Process capital calls

✓

Process distributions

✓

BANKING SERVICES.

Facilitate bank account openings

✓

Daily bank reconciliations

✓

Wire processing and expense payment

✓

Process and reconcile capital calls

✓

Process distributions

✓

TOOLS.

Manager Dashboard - iSymphony

✓

Investor web portal to access statements

✓

Customizable reporting

✓

MIDDLE/ BACK OFFICE SERVICES.

Record investment valuations

✓

Transaction, position & cash reconciliation

✓

Customizable position and P&L reporting

✓

Custody account reconciliations

✓

Multi-currency reporting

✓

Realized g/l reporting

✓

OPTIONAL SERVICES.

(Separate Fees Apply)

GAAP financial preparation

✓

Audit/tax support

✓

Offshore directorships

✓

Offshore registered office

✓

Compliance reporting (e.g. FATCA)

✓

AMLCO, AMLRO, DMLRO

✓